

Adding Users to A Group

Created by Dennis Underwood, last modified by Mark Weideman on Sep 27, 2023

Adding users to a group is easy.

If a user is already in the Cyber Crucible user database, they are simply added to another group.

If the user is not already in the Cyber Crucible system, the following will automatically happen:

1. A user account will be created.
2. That user account will be added to the group, as you intended.
3. An invite email is sent to the user, for them to setup their new account. To resend an account invitation, follow the instructions [here](#).

First, go to the Groups page found under the Administration tab in the sidebar.

Then click the Manage Group icon on the group you want to add the user to.

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Clicking the icon will popup the Manage Group Modal where you can enter the email of the user you wish to add

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The default role is read-only with limited functionality. To change a user's role, click the desired user, then click the lock icon. This will redirect you to the roles page and automatically filter the data by user and group where you can easily manage their roles inside the group.

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